



MINUTES
Meeting No. 744

January 26, 2023

In-Person location, Virtual Zoom Meeting Video and Call-in information provided

Dan Montopoli called the meeting to order at 7:35 AM.

ROLL CALL

TCRA Members Present: Dan Montopoli, Meredith Neal, Ian Northrip, Lacey Barker, Kimber Starr, Ryan Dutli

TCRA Members Absent: Eric Frank, Andrew Kwon, Terri Scott, Yo Ahzzma

Housing Staff in Attendance: Jeff Robinson, Felicia Medlen, Heidi Burbidge, Carrie Wickstrom, Megan Campbell, Holly Hodgson, Jason Mejia, Nicole Candelario, Ronda VanderMeer

Guests in Attendance: Taylor Palmer, Ted Richardson

THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

PUBLIC COMMENT

The TCRA received no written comment for Public Comment.
No speakers were present for Public Comment.

CONSENT AGENDA

1. TCRA Meeting Minutes for January 12, 2023

MOTION: Meredith Neal moved to approve the Consent Agenda. Ryan Dutli seconded the motion, which passed unanimously.

HOUSING

2. 2023 CDBG NOFA Board Workshop – Heidi Burbidge

Staff provided opportunity for discussion of the projects with applications submitted to the 2023-2024 Annual action Plan Community Development Block Grant (CDBG) funding round that were presented to the board on January 12, 2023 by the applicants.

Informational only, no action required

3. Single Family Rehabilitation (SFR) Program – Cost Approval

Staff requested the TCRA Board approve a single-family rehabilitation budget for a project located at 6710 Portland Ave. Tacoma WA 98406. Board approval would allow staff to move forward with the rehabilitation of the home and correct the numerous health and safety concerns that need to be addressed. The expansive amount of rehabilitation work necessary has significantly increased the project costs, as well as industry wide material cost increases over the past several months. The SFR Program requested approval for the total project value of \$154,750.10 (Contractor bid, including tax \$139,750.10 + \$15,000 project contingency).

Discussion: The TCRA Board requested additional information on this project prior to making a decision. A special meeting will be called during the week of January 30, 2023 at which time staff will present an updated recommendation for the project.

FOR THE GOOD OF THE ORDER

Nicole Candelario introduced as new Financial Assistant in the Housing Division.

Board recruitment sent to members whose terms are expiring. Requested members to spread the word on the 2 At Large vacant positions.

ABSENT MEMBERS

MOTION: Meredith Neal moved to excuse the following Board Member's notice of absence Yo Ahzzma, Andrew Kwon and Terri Scott who all sent notification of absence. Ian Northrip seconded the motion, which passed unanimously.

ADJOURN

The meeting adjourned at 8:30 AM.

Respectfully Submitted,

DocuSigned by:

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Lacey Barker